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TO THE PARENTS OF TRANSPORTED SPECIAL EDUCATION STUDENTS
SUBJECT: Special Education Transportation Regulations

The transportation of Special Education students is becoming more complex. We need your cooperation to meet our difficult time schedules.

While we realize that your children are expected to report to their assigned school at a certain time, this is not always possible. Children who are stragglers by just a few minutes contribute to our difficulty in meeting schedules.

The following regulations must be followed in order for your child to obtain the most benefit from his/her school placement.

1. Your child should be ready for school at least **10 minutes** before the vehicle arrives at your home. The driver is not expected to wait.
2. In the event your child is not going to school, the Transportation Department should be informed of this a day in advance, if possible, or by **6:00 a.m.** that day. Please call **586-439-7104**.
3. The Transportation Department should be informed whenever you plan to take your child to school or plan to pick your child up from school. The transportation department should be notified if your child will be on an extended leave from school (vacation, sickness, etc.).
4. Please do not ask the driver to drop your child off at another address. If it is impossible for you to be home, make arrangements for someone to be at your home. If circumstances require another drop off location, that location must have the approval of the Transportation Department and be in the Fraser School District.
5. Parents are requested to assist the driver whenever the child is unable to get to or from their home or to the vehicle by himself/herself. The driver is not permitted to leave the vehicle unattended at any time.
6. The child shall abide by the Auto Safety Rules and practice proper riding behavior. If the child consistently misbehaves, he/she will lose the privilege of being transported to and from school. Parents are requested to emphasize all rules to the child.
7. When the child arrives home the parent/guardian/caregiver must be at the **home** and **outside** before the bus driver can release the child.

Ms. Carrie Wozniak, Superintendent
Mr. Denis Metty, Director of Special Education
Mr. Dan Waters, Director of Transportation
Ms. Pamela Foley, Transportation Supervisor

"A caring district — working together"